

# Guide Dispatch

## National Government Licensed Guide Interpreter

### What is “National Government Licensed Guide Interpreter”?

Under the Interpreter Guide Law, a National Guide Interpreter is “a person who, for remuneration, provides guided travel services to foreigners in a foreign language. After passing the national exam, you will be registered as a “National Interpreter Guide” with the local government.

As of April 1, 2024, there are 27,590 registered professionals. The foreign language categories for the National Guide Interpreter Exam are English, French, Spanish, German, Chinese, Italian, Portuguese, Russian, Korean, and Thai. The exam is open to all regardless of age, gender, education, or nationality. 436 people passed the exam in 2023.

Not only do they have excellent knowledge of the language, but they also have a broad knowledge of the history, geography, and culture of Japan and have an important role in introducing Japan to foreigners. The positive impression of Japan left behind by foreign visitors is the first step towards a correct understanding of Japan, and it is a rewarding job that plays a role in international goodwill as a “diplomat.” (Quoted from the JNTO Website)

### Standard Fee for Tour Guides

#### <About True Japan Tour's Guide Dispatch>

\* The fee varies depending on the time of year and the area where the guide is assigned.

\* Peak season : March 10 - April 20 and October 10 - November 20

Regular Season: Dates other than above

\* The dispatch area is divided into "Tokyo/Around Tokyo" area and "Kyoto/Osaka Around Kyoto and Osaka" area.

However, we will provide a separate quote for areas within the above areas where it is difficult to arrange a tour guide.

#### <Partner Discount>

True Japan Tour Co.,Ltd. (TJT) recognizes companies with whom we have or intend to have a continuous business relationship as partners, and grants them special privileges in our business transactions. An overview is shown in the PDF file.

[Partnership Discount\\_240304.pdf](#)

## 1. FIT

FIT refers to a one-day guided tour for a group of 9 or less people.

The following is the guide fee for dispatching "National Government Licensed Guide Interpreters".

(E: English) (F, S: French and Spanish) (P,I,G: Portuguese, Italian and German)

| Duration                                   | Tokyo/Around Tokyo                                    |   | Kyoto/Osaka Around Kyoto and Osaka                    |   |
|--|---|---|---|---|
|  | Regular   | Peak Season   | Regular   | Peak Season   |
| Within 3 hours                             | E: 14,000 yen<br>F,S: 18,200 yen<br>P,I,G: 19,600 yen | E: 17,000 yen<br>F,S: 22,100 yen<br>P,I,G: 23,800 yen | E: 17,000 yen<br>F,S: 22,100 yen<br>P,I,G: 23,800 yen | E: 20,000 yen<br>F,S: 26,000 yen<br>P,I,G: 28,000 yen |
| 3 hours to less than 5 hours<br>(half day) | E: 20,000 yen<br>F,S: 26,000 yen<br>P,I,G: 28,000 yen | E: 24,000 yen<br>F,S: 31,200 yen<br>P,I,G: 33,600 yen | E: 24,000 yen<br>F,S: 31,200 yen<br>P,I,G: 33,600 yen | E: 28,000 yen<br>F,S: 36,400 yen<br>P,I,G: 39,200 yen |
| 5 hours to less than<br>8 hours (Full day) | E: 29,000 yen<br>F,S: 37,700 yen<br>P,I,G: 40,600 yen | E: 35,000 yen<br>F,S: 45,500 yen<br>P,I,G: 49,000 yen | E: 35,000 yen<br>F,S: 45,500 yen<br>P,I,G: 49,000 yen | E: 41,000 yen<br>F,S: 53,300 yen<br>P,I,G: 57,400 yen |
| 8 hours to less than 10<br>hours           | E: 35,000 yen<br>F,S: 45,500 yen<br>P,I,G: 49,000 yen | E: 42,000 yen<br>F,S: 54,600 yen<br>P,I,G: 58,800 yen | E: 42,000 yen<br>F,S: 54,600 yen<br>P,I,G: 58,800 yen | E: 49,000 yen<br>F,S: 63,700 yen<br>P,I,G: 68,600 yen |
| More than 10 hours                         | E: 40,000 yen<br>F,S: 52,000 yen<br>P,I,G: 56,000 yen | E: 48,000 yen<br>F,S: 62,400 yen<br>P,I,G: 67,200 yen | E: 48,000 yen<br>F,S: 62,400 yen<br>P,I,G: 67,200 yen | E: 56,000 yen<br>F,S: 72,800 yen<br>P,I,G: 78,400 yen |

## 2. <<Group / Multi-day Tour>>

"Group" refers to tours of 10 or more people or tours by chartered bus, and "Multi-day Tour" refers to tours that include overnight stays.

The following is the guide fee for dispatching "National Government Licensed Guide Interpreters".

(E: English) (F, S: French and Spanish) (P,I,G: Portuguese, Italian and German)

| Duration                                | Regular   | Peak Season   |
|---|---|---|
| 3 hours to less than 5 hours (half day) | E: 32,000 yen<br>F,S: 41,600 yen<br>P,I,G: 44,800 yen | E: 36,000 yen<br>F,S: 46,800 yen<br>P,I,G: 50,400 yen |
| More than 5 hours                       | E: 53,000 yen<br>F,S: 68,900 yen<br>P,I,G: 74,200 yen | E: 60,000 yen<br>F,S: 78,000 yen<br>P,I,G: 84,000 yen |

### 3. <<Remarks>>

#### (1) Transportation

The guide's transportation costs from/to their homes are included in the guide fee as long as the meeting point is arranged within the below areas.

Tokyo: Hotels requested location within 10-minute walking distance of stations on JR Yamanote Line.

Kyoto/ Osaka: Major stations and their surrounding areas.

\* Transportation costs in any region other than Tokyo and Kansai will be quoted on a request basis.

\* All transportation costs for the clients and guide during the tour are not included in the guide fee.

#### (2) Meals

The following meal allowances for the guide/interpreter will be charged when the guiding starts during breakfast/lunch/dinner time.

Breakfast: JPY 1,000    Lunch: JPY 1,500    Dinner: JPY 2,000

### 4. <<Additional Fees>>

• In the following cases, a surcharge will be charged in addition to the base guide fee.

| Case  | Detail   | Surcharge  |
|---|--|--|
| Advance preparatory meeting   | A separate charge for cases in which an advance preparatory meeting with the guide are necessary or requested. | JPY 3,000 / 1 hour<br>* Transportation costs will also be charged"       |
| Early morning/late night service                                      | A surcharge for duties requested between 10:00pm ~ 6:59am.   | JPY 1,200 / 30minutes  |
| VIP guide service   | A surcharge for a guide who passed our company's standards to handle VIP clients.                              | 20% of the total fee   |
| Last-minute arrangements  | A handling fee for requests received the day of or day prior to the tour day.                                  | 1-day prior : 10% of base guide fee<br>Same day : 20% of base guide fee" |
| New Year's Dispatch Allowance (Jan.1 <sup>st</sup> -3 <sup>rd</sup> ) | For guide dispatch from January 1 to January 3   | 20% of the total fee   |

### 5. <<Cancellation Policy>>

Cancellation charges will apply when the notification of cancellation is received:

14-3 days before the tour day: 20% of the total fee

2 days before the tour day: 50% of the total fee

1 day before, on the tour day, or cancellation without notice: 100% of the total fee.

\* With regards to the cancellation of multiple tours, the cancellation policy will apply to the date of the first tour.